



ST. MARY'S COLLEGE (AUTONOMOUS)
RE-ACCREDITED WITH A+ GRADE BY NAAC (CYCLE IV)
THOOTHUKUDI, TAMIL NADU

Minutes of the IQAC
2024-25

Minutes of the IQAC meeting

Date: 03.06.2024

The IQAC meeting was organised on 3rd June 2024. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed the conduct of First Review meeting of Self-study Report.

Agenda:

- i. To conduct First Review meeting
- ii. To consolidate and review the quality assurance initiatives of the previous year.
- iii. To plan for the future activities to enhance the institutional quality.

Action Taken Report:

- i. IQAC conducted the First Review Meeting of Self Study Report on 7th June 2024.
- ii. Dr. B. Serena Margaret, IQAC Coordinator presented the detail report on activities of previous year
- iii. IQAC planned the future plan to ensure institutional quality

B. Serena Margaret
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IQAC Co-ordinator
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Prasanna
Chair Person
Principal
St. Mary's College (Autonomous)
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St. Mary's College (Autonomous) – Thoothukudi
Internal Quality Assurance Cell (IQAC) 2024-2025
Minutes of the IQAC Meeting



S.No.	Members	Signature
1.	Principal Dr. Sr. Jessie Fernando Chairperson	
2.	IQAC Coordinator Dr. B. Serena Margaret IQAC Coordinator	
3.	Management Nominee & Asst. Coordinator Dr. Sr. M. S. Ezhilarasi Asst. Coordinator	
4.	Assistant Coordinator of IQAC Dr. S. Beulah Jerlin Assistant Professor of Botany	
5.	IQAC Members Dr. S. M. Rojapoo Assistant Professor of History	
6.	Dr. C. Reena Assistant Professor of Mathematics	
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8.	Dr. T. Priyanka Assistant Professor of Commerce	
9.	Ms. S. Anusia Assistant Professor of English (SSC)	
10.	Senior Administrative Officer Ms. P. Rose Wens Office Superintendent	
11.	Local Society Nominee / Trust Ms. S. Rajathi Director, Morning Star Social and Educational port Thoothukudi	
12.	Student Nominee Ms. P. Sai Akshaya III B.Sc. Botany	
13.	Alumna Ms. P. Rayani Nivethitha Project Associate, CSIR - CECRI Karaikudi	
14.	Employer Dr. P. Johnson Durai Raj Director, Postulate Institute of Research & Technology, Thoothukudi.	
15.	Industrialist Er. J. Sahaya Reegan CEO, Netz Solution, Thoothukudi.	
16.	Stake Holder -Parent Mr. M. Fortune, B.T. Assistant, Karapettai Nadar Boy's Hr. Sec School Thoothukudi	



Date: 10.06.2024

The IQAC meeting was organised on 10th June 2024. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed the conduct of Professional Progression Programme

Agenda:

- i. To conduct Professional Progression Programme
- ii. To focus on Digital Resources using AI Tools.

Action Taken Report:

- i. IQAC organised a Professional Progression Programme on “Designing and Development of Digital Resources using AI Tools” on 15.06.2024
- ii. Dr. A. Vimal Jerald, Assistant Professor, Department of Computer Science, St. Joseph’s College (Autonomous), Tiruchirappalli elucidated the different kinds of AI tools and explained the ways to inculcate AI tools in teaching learning process

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10.	Senior Administrative Officer Ms. P. Rose Wens Office Superintendent	

Date: 18.06.2024

The IQAC meeting was organised on 18th June 2024. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed the conduct of Student Induction Programme (SIP) for the I PG students.

Agenda:

- i. To conduct Student Induction Programme (SIP) for the I PG students
- ii. To create awareness on SWAYAM NPTEL Portal.
- iii. To focus on e resources and nlist.

Action Taken Report:

- i. IQAC organised Student Induction Programme (SIP) for the I PG students on 1st July 2024.
- ii. Dr. K. Vinitha, Librarian focused on the use of e-Resources and e- books under the nlist for students.
- iii. Dr. B. Serena Margaret, IQAC, SIP & MOOC Co Ordinator & Associate Professor of English gave orientation on the registration process of SWAYAM NPTEL Portal, the submission of weekly assignments, the proctored exams, the grading system, and the awards won by the students.

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Date: 28.06.2024

The IQAC meeting was organised on 28th June 2024. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed the conduct of Second Review Meeting on Self Study Report

Agenda:

- i. To conduct Second Review Meeting on Self Study Report
- ii. To review the sections of the report
- iii. To consolidate the progress of First Review meeting.

Action Taken Report:

- i. IQAC conducted Second Review Meeting on Self Study Report was held on 2nd July 2024.
- ii. Dr. B. Serena Margaret, IQAC, SIP & MOOC Co Ordinator & Associate Professor of English presented the review of updates and progress on the Self- Study Report.
- iii. IQAC reviewed each section of the report.

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Date: 12.06.2024

The IQAC meeting was organised on 12th June 2024. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed the conduct of a Two-Day Orientation Programme

Agenda:

- i. To conduct a Two-Day Orientation Programme
- ii. To equip faculty members with different strategies and ease academic ambience
- iii. To exchange ideas and experiences of faculty

Action Taken Report:

- i. IQAC organised a Two-Day Orientation Programme on Eudaimonic Educators for faculty members on 21st and 22nd June 2024.
- ii. Fr. Arul Edward Joseph, Director, Anugraha Institute of Counselling, Psychotherapy & Research, Dindigul equipped faculty members with strategies to foster a healthy and balanced work environment.

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Date: 18.07.2024

The IQAC meeting was organised on 18th July 2024. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed the conduct of a workshop on Financial Wellness

Agenda:

- i. To conduct a workshop on Financial Wellness
- ii. To enlighten the faculty on smart money management

Action Taken Report:

- i. IQAC in collaboration with FinEdu Connect organised a Workshop on Financial Wellness for faculty members on 23rd July, 2024.
- ii. Mr. N. Suresh, Securities Market Trainer addressed the participants on Money Saving Techniques, Insurance and Mutual Fund.

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Date: 18.07.2024

The IQAC meeting was organised on 24th July 2024. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed the conduct of orientation programme on Interactive Flat Panel

Agenda:

- i. To conduct orientation programme on Interactive Flat Panel
- ii. To enhance digital learning and teaching for faculty

Action Taken Report:

- i. IQAC conducted orientation programme on Interactive Flat Panel on 24th July 2024.
- ii. The faculty members of the Centre of Digital Excellence highlighted the features like screen mirroring, screen recording and interactive whiteboard software

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10.	Senior Administrative Officer Ms. P. Rose Wens Office Superintendent	

Date: 04.09.2024

The IQAC meeting was organised on 4th September 2024. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed the conduct an orientation programme on ERP portal

Agenda:

- i. To conduct an orientation programme on ERP portal
- ii. To discuss the ERP system suitable for our educational institution.
- iii. To pool and consolidate the data through ERP.

Action Taken Report:

- i. IQAC conducted orientation programme on ERP portal on 10th September 2024
- ii. Mr. Subbiah, Project Manager, Peace Soft Technologies, Tirunelveli enunciated the ERP system suitable for educational institutes to manage and automate the daily activities of administration and academic areas.
- iii. IQAC consolidated and uploaded the data in website through ERP portal.

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Date: 15.10.2024

The IQAC meeting was organised on 15th October 2024. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed the conduct of an Orientation Programme on Students Satisfaction Survey

Agenda:

- i. To conduct an Orientation Programme on Students Satisfaction Survey
- ii. To explain the feedback questionnaire to the students.
- iii. To formulate actionable steps to improve student satisfaction.

Action Taken Report:

- i. IQAC organised an Orientation Programme on Students Satisfaction Survey on 24th October 2024.
- ii. Dr. B. Serena Margaret, IQAC, SIP & MOOC Co Ordinator & Associate Professor of English highlighted the importance of students' participation on survey and explained the feedback questionnaire to the students

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Date: 15.10.2024

The IQAC meeting was organised on 15th October 2024. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed the conduct of an Orientation programme on Campus Beautification Committee

Agenda:

- i. To conduct an Orientation programme on Campus Beautification Committee
- ii. To initiate Campus Enhancement Drive for NAAC.

Action Taken Report:

- i. IQAC conducted an Orientation programme on Campus Beautification Committee on 24th October 2024.
- ii. Dr. B. Serena Margaret, IQAC, SIP & MOOC Co Ordinator & Associate Professor of English discussed the sustainable campus development for NAAC.

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10.	Senior Administrative Officer Ms. P. Rose Wens Office Superintendent	



Date: 15.10.2024

The IQAC meeting was organised on 15th October 2024. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed the conduct of a meeting on Data Preparation for Criterion I

Agenda:

- i. To conduct a meeting on Data Preparation for Criterion I
- ii. To follow the prescribed format in preparing the data for certificate courses.

Action Taken Report:

- i. IQAC conducted a meeting on Data Preparation for Criterion I – Certificate Course on 24th October 2024.
- ii. Dr. C. Reena, IQAC member and Assistant Professor of Mathematics discussed the steps to be followed in preparing the data for certificate courses

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Minutes of the IQAC meeting

Date: 25.11.2024

The IQAC meeting was organised on 25th November 2024. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed the conduct of an Orientation Programme on E-content Development

Agenda:

- i. To conduct an Orientation Programme on E-content Development
- ii. To create digital learning materials.

Action Taken Report:

- i. IQAC organised an Orientation Programme on E-content Development on 6th December 2024.
- ii. Faculty created digital learning materials for learning and teaching process

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Date: 25.11.2024

The IQAC meeting was organised on 25th November 2024. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed about the submission of Self Study Report for the Fifth Cycle of NAAC Accreditation

Agenda:

- i. To submit Self Study Report for the Fifth Cycle of NAAC Accreditation
- ii. To consolidate the data for the assessment year 2018 - 2023
- iii. To plan for the awareness of Student Satisfaction Survey

Action Taken Report:

- i. The Internal Quality Assurance Cell submitted the Self Study Report for the Fifth Cycle of NAAC Accreditation for the assessment year 2018 – 2023 on 19th December 2024.
- ii. More than 300 students attended the Student Satisfaction Survey

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Date: 06.01.2025

The IQAC meeting was organised on 6th January 2025. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed about the submission of the data for National Institutional Ranking Framework (NIRF) 2025.

Agenda:

- i. To submit the data for National Institutional Ranking Framework (NIRF) 2025
- ii. To collect and scrutiny the data for NIRF.

Action Taken Report:

- i. The Internal Quality Assurance Cell submitted the data for National Institutional Ranking Framework (NIRF) 2025 on 28th January 2025.

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10.	Senior Administrative Officer Ms. P. Rose Wens Office Superintendent	

Date: 21.01.2025

The IQAC meeting was organised on 21st January 2025. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed about the document submission for Data Validation and Verification process for the Fifth Cycle of NAAC Accreditation.

Agenda:

- i. To undergo the process of Data Validation and Verification process for the Fifth Cycle of NAAC Accreditation.
- ii. To furnish the data as per DVV within the stipulated time.

Action Taken Report:

- i. The IQAC started the document submission for Data Validation and Verification process for the Fifth Cycle of NAAC Accreditation on 30th January 2025.
- ii. IQAC submitted the Data Validation and Verification on 14th February 2025.

B. Serena Margaret
IQAC Coordinator
IQAC Co-ordinator
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Prasanna
Chair Person
Principal
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St. Mary's College (Autonomous) – Thoothukudi
Internal Quality Assurance Cell (IQAC) 2024 – 2025



Minutes of the IQAC Meeting

S.No.	Members	Signature
1.	Principal Dr. Sr. Jessie Fernando Chairperson	
2.	IQAC Coordinator Dr. B. Serena Margaret IQAC Coordinator	
3.	Management Nominee & Asst. Coordinator Dr. Sr. M. S. Ezhilarasi Asst. Coordinator	
4.	Assistant Coordinator of IQAC Dr. S. Beulah Jerlin Assistant Professor of Botany	
5.	IQAC Members Dr. S. M. Rojapoo Assistant Professor of History	
6.	Dr. C. Reena Assistant Professor of Mathematics	
7.	Dr. C. Zozimus Divya Lobo Assistant Professor of Chemistry	
8.	Dr. T. Priyanka Assistant Professor of Commerce	
9.	Ms. S. Anusia Assistant Professor of English (SSC)	
10.	Senior Administrative Officer Ms. P. Rose Wens Office Superintendent	

Date: 28.01.2025

The IQAC meeting was organised on 28th January 2025. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed about the conduct of Internal Academic Audit for the academic year 2022 - 2023

Agenda:

- i. To conduct an Internal Academic Audit for the academic year 2022 - 2023
- ii. To review the Academic Audit report

Action Taken Report:

- i. The IQAC conducted the Internal Academic Audit for the academic year 2022 - 2023 and 2023 - 2024 from 5th February to 7th February 2025
- ii. Dr. B. Serena Margaret, IQAC Coordinator and IQAC members reviewed the academic audit report and suggested a few recommendations for improvement.

B. Serena Margaret
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St. Mary's College (Autonomous) – Thoothukudi
Internal Quality Assurance Cell (IQAC) 2024 – 2025



Minutes of the IQAC Meeting

S.No.	Members	Signature
1.	Principal Dr. Sr. Jessie Fernando Chairperson	
2.	IQAC Coordinator Dr. B. Serena Margaret IQAC Coordinator	
3.	Management Nominee & Asst. Coordinator Dr. Sr. M. S. Ezhilarasi Asst. Coordinator	
4.	Assistant Coordinator of IQAC Dr. S. Beulah Jerlin Assistant Professor of Botany	
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7.	Dr. C. Zozimus Divya Lobo Assistant Professor of Chemistry	
8.	Dr. T. Priyanka Assistant Professor of Commerce	
9.	Ms. S. Anusia Assistant Professor of English (SSC)	
10.	Senior Administrative Officer Ms. P. Rose Wens Office Superintendent	

Date: 17.02.2025


The IQAC meeting was organised on 17th February 2025. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed the conduct of External Peer Review Meeting.

Agenda:

- i. To conduct an External Peer Review Meeting.
- ii. To present the report for the academic year 2022-23 and 2023-24 to the external peer team.
- iii. To enhance the performance of the institution in the academic arena.

Action Taken Report:

- i. The IQAC conducted the External Peer Review Meeting on 20th & 21st February 2025.
- ii. Dr. S. Mohamed Haneef, IQAC Co-ordinator and Associate Professor, Department of English, Sadakathullah Appa College (Autonomous), Tirunelveli was the external expert for the departments from the School of Language and Culture and the School of Management and Economics. Dr. A. Lourdasamy, Deputy Principal, St. Xavier's College (Autonomous), Palayamkottai was the external expert for the departments from the School of Physical and Computing Sciences and School of Biological Sciences.
- iii. The external peer team recommended a few suggestions for the enhanced performance of the institution in the academic arena.


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St. Mary's College (Autonomous) – Thoothukudi
Internal Quality Assurance Cell (IQAC) 2024 – 2025



Minutes of the IQAC Meeting

S.No.	Members	Signature
1.	Principal Dr. Sr. Jessie Fernando Chairperson	<i>Jessie Fernando</i>
2.	IQAC Coordinator Dr. B. Serena Margaret IQAC Coordinator	<i>B. Serena Margaret</i>
3.	Management Nominee & Asst. Coordinator Dr. Sr. M. S. Ezhilarasi Asst. Coordinator	<i>Ezhilarasi</i>
4.	Assistant Coordinator of IQAC Dr. S. Beulah Jerlin Assistant Professor of Botany	<i>Beulah Jerlin</i>
5.	IQAC Members Dr. S. M. Rojapoo Assistant Professor of History	<i>S.M. Rojapoo</i>
6.	Dr. C. Reena Assistant Professor of Mathematics	<i>Reena</i>
7.	Dr. C. Zozimus Divya Lobo Assistant Professor of Chemistry	<i>C. Zozimus Divya Lobo</i>
8.	Dr. T. Priyanka Assistant Professor of Commerce	<i>T. Priyanka</i>
9.	Ms. S. Anusia Assistant Professor of English (SSC)	<i>S. Anusia</i>
10.	Senior Administrative Officer Ms. P. Rose Wens Office Superintendent	<i>P. Rose Wens</i>

Date: 21.02.2025

The IQAC meeting was organised on 21st February 2025. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed the conduct of orientation programme on Interactive Digital Panel.

Agenda:

- i. To conduct an orientation programme on Interactive Digital Panel.
- ii. To know how to operate the panel in a user-friendly manner.

Action Taken Report:

- i. IQAC organised an Orientation Programme on Interactive Digital Panel on 24th February 2025.
- ii. Mr. P. Saravanan, Senior Technical Support, Prama HiKvision, Madurai was the resource person. He explained the usage of each menu in the Interactive Digital Panel and how to operate the panel in a user-friendly manner.

B. Serena Margaret
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IQAC Co-ordinator
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St. Mary's College (Autonomous) – Thoothukudi
Internal Quality Assurance Cell (IQAC) 2024 – 2025



Minutes of the IQAC Meeting

S.No.	Members	Signature
1.	Principal Dr. Sr. Jessie Fernando Chairperson	
2.	IQAC Coordinator Dr. B. Serena Margaret IQAC Coordinator	
3.	Management Nominee & Asst. Coordinator Dr. Sr. M. S. Ezhilarasi Asst. Coordinator	
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8.	Dr. T. Priyanka Assistant Professor of Commerce	
9.	Ms. S. Anusia Assistant Professor of English (SSC)	
10.	Senior Administrative Officer Ms. P. Rose Wens Office Superintendent	

Date: 21.02.2025

The IQAC meeting was organised on 21st February 2025. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed the conduct the Follow Up Action meeting for AAA.

Agenda:

- i. To conduct the Follow Up Action meeting for AAA.
- ii. To evaluate the performance of the institution.

Action Taken Report:

- i. IQAC conducted the Follow Up Action meeting for AAA on 26th February 2025.
- ii. IQAC discussed the Follow Up Action as per the recommendations of the external experts.

B. Serena Margaret
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St. Mary's College (Autonomous) – Thoothukudi
Internal Quality Assurance Cell (IQAC) 2024 – 2025



Minutes of the IQAC Meeting

S.No.	Members	Signature
1.	Principal Dr. Sr. Jessie Fernando Chairperson	Jessie 2024
2.	IQAC Coordinator Dr. B. Serena Margaret IQAC Coordinator	B. Serena Margaret
3.	Management Nominee & Asst. Coordinator Dr. Sr. M. S. Ezhilarasi Asst. Coordinator	Ezhilarasi
4.	Assistant Coordinator of IQAC Dr. S. Beulah Jerlin Assistant Professor of Botany	Beulah Jerlin
5.	IQAC Members Dr. S. M. Rojapoo Assistant Professor of History	S.M. Rojapoo
6.	Dr. C. Reena Assistant Professor of Mathematics	Reena
7.	Dr. C. Zozimus Divya Lobo Assistant Professor of Chemistry	C. Zozimus Divya Lobo
8.	Dr. T. Priyanka Assistant Professor of Commerce	T. Priyanka
9.	Ms. S. Anusia Assistant Professor of English (SSC)	S. Anusia
10.	Senior Administrative Officer Ms. P. Rose Wens Office Superintendent	P. Rose Wens

Date: 28.02.2025

The IQAC meeting was organised on 28th February 2025. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed the conduct the Certificate Course on Indian Knowledge System

Agenda:

- i. To conduct the Certificate Course on Indian Knowledge System
- ii. To prepare the students for competitive examinations.

Action Taken Report:

- i. IQAC inaugurated the Certificate Course on Indian Knowledge System on 18th March 2025.
- ii. The course is conducted twice in a week and the duration of the course is thirty hours.

B. Serena Margaret
IQAC Coordinator
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St. Mary's College (Autonomous) – Thoothukudi
Internal Quality Assurance Cell (IQAC) 2024 – 2025



Minutes of the IQAC Meeting

S.No.	Members	Signature
1.	Principal Dr. Sr. Jessie Fernando Chairperson	
2.	IQAC Coordinator Dr. B. Serena Margaret IQAC Coordinator	
3.	Management Nominee & Asst. Coordinator Dr. Sr. M. S. Ezhilarasi Asst. Coordinator	
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7.	Dr. C. Zozimus Divya Lobo Assistant Professor of Chemistry	
8.	Dr. T. Priyanka Assistant Professor of Commerce	
9.	Ms. S. Anusia Assistant Professor of English (SSC)	
10.	Senior Administrative Officer Ms. P. Rose Wens Office Superintendent	

Date: 28.03.2025

The IQAC meeting was organised on 28th April 2025. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed about the conduct of Internal Mock Visit for NAAC Cycle V.

Agenda:

- i. To conduct the Internal Mock Visit for NAAC Cycle V
- ii. To preparation for the NAAC accreditation process.

Action Taken Report:

- i. The Internal Mock Visit for NAAC Cycle V was conducted on 8th and 9th April 2025.
- ii. IQAC team visited the department and assessed the documentation.

B. Serena Margaret
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St. Mary's College (Autonomous) – Thoothukudi
Internal Quality Assurance Cell (IQAC) 2024 – 2025



Minutes of the IQAC Meeting

S.No.	Members	Signature
1.	Principal Dr. Sr. Jessie Fernando Chairperson	
2.	IQAC Coordinator Dr. B. Serena Margaret IQAC Coordinator	
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8.	Dr. T. Priyanka Assistant Professor of Commerce	
9.	Ms. S. Anusia Assistant Professor of English (SSC)	
10.	Senior Administrative Officer Ms. P. Rose Wens Office Superintendent	

Date: 07.04.2025

The IQAC meeting was organised on 7th April 2025. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed about the conduct of External Mock Visit for NAAC Cycle V.

Agenda:

- i. To conduct the External Mock Visit for NAAC Cycle V
- ii. To prepare for the NAAC accreditation process

Action Taken Report:

- i. The External Mock Visit for NAAC Cycle V was conducted on 12th April 2025.
- ii. Dr. B. William Dharma Raja, Dean i/c., College Development Council, IQAC Director, Professor and Head, Department of Education, Manonmaniam Sundaranar University, Tirunelveli and Dr. H. Jimsy Asha, IQAC Coordinator & Assistant Professor, Department of English, Holy Cross College (Autonomous), Nagercoil were the enterprising experts of the mock visit.

B. Serena Margaret
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IQAC Co-ordinator
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St. Mary's College (Autonomous) – Thoothukudi
Internal Quality Assurance Cell (IQAC) 2024 – 2025



Minutes of the IQAC Meeting

S.No.	Members	Signature
1.	Principal Dr. Sr. Jessie Fernando Chairperson	<i>Jessie 2024</i>
2.	IQAC Coordinator Dr. B. Serena Margaret IQAC Coordinator	<i>B. Serena Margaret</i>
3.	Management Nominee & Asst. Coordinator Dr. Sr. M. S. Ezhilarasi Asst. Coordinator	<i>Ezhilarasi</i>
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6.	Dr. C. Reena Assistant Professor of Mathematics	<i>Reena</i>
7.	Dr. C. Zozimus Divya Lobo Assistant Professor of Chemistry	<i>C. Zozimus Divya Lobo</i>
8.	Dr. T. Priyanka Assistant Professor of Commerce	<i>T. Priyanka</i>
9.	Ms. S. Anusia Assistant Professor of English (SSC)	<i>S. Anusia</i>
10.	Senior Administrative Officer Ms. P. Rose Wens Office Superintendent	<i>P. Rose Wens</i>

Date: 11.04.2025

The IQAC meeting was organised on 11th April 2025. Dr. B. Serena Margaret, IQAC Coordinator led the meeting. All the members of IQAC attended the meeting and discussed about the conduct of Orientation Programme on OBE Curriculum.

Agenda:

- i. To conduct Orientation Programme on OBE Curriculum.
- ii. To orient the faculty on OBE curriculum

Action Taken Report:

- i. Orientation Programme on OBE was conducted on 15th April 2025.
- ii. Dr. Baba GnanaKumar, Professor & Director, Centre for Consultancy and Corporate Training, Department of Management Studies, Kristu Jayanti College, Bangalore was the resource person.

B. Serena Margaret
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IQAC Co-ordinator
St. Mary's College (Autonomous)
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St. Mary's College (Autonomous) – Thoothukudi
Internal Quality Assurance Cell (IQAC) 2024 – 2025



Minutes of the IQAC Meeting

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